

Corporate Social Responsibility Policy

Current Version:	4.0
Information classification:	PUBLIC
Document No.:	NeSL/CS/L2/CSRP/03

Document History

Version	Author	Date	Reviewer	Date	Approver	Date	Comments
1.0	CS	20-02-21	CSR Committee	26-02-21	Board	30-03-21	Board Approved
	Signature		Signature		Signature		
2.0	CS	01-02-22	CSR Committee	09-02-22	Board	15-02-22	Board Approved
	Signature		Signature		Signature		
3.0	CS	12-12-22	CSR Committee	19-12-22	Board	28-12-22	Board Approved
	Signature		Signature		Signature		
4.0	CS	-		-	Board	22-07-24	Re-constituted Committee approved by the Board
	Signature		Signature		Signature		

**COPORATE SOCIAL RESPONSIBILITY POLICY OF
NATIOAL E-GOVERNANCE SERVICES LIMITED**

Provision of Section 135 of the Companies Act, 2013 has mandated for certain companies whose turnover is more than Rs. 1000 Crores or net worth of Rs. 500 Crores are more or the net profit of the company in any financial year is more than Rs. 5.00 Crores should constitute the Corporate Social Responsibility Committee (CSR Committee) of the Board consisting of three or more Directors out of which at least one Director shall be Independent Director. Amount to be spent towards CSR will be at least 2% every year of the average net profits of the company made during the three immediately preceding financial years. The Amount spent for the business gain of the company or for the welfare of employees is not considered as amount spent towards CSR.

1. EFFECTIVE DATE

The effective date of implementation of the CSR committee will be from the date of adoption by the Board i.e., 14th June, 2022.

2. COMPOSITION OF THE COMMITTEE

a) Structure of the Committee

- i. The Committee is constituted with 4 Board members, out of which three are independent director and one Nominee Director for financial institution.
- ii. The Chairperson of the Committee will be nominated by the Board.
- iii. The Company Secretary will act as secretary of the Committee.
- iv. The appointment of a committee member will cease if that person ceases to be a director of the Company or as otherwise determined by the Board.
- v. The present composition of the Committee as approved by the Board dated 22nd July 2024:

Sr. No	Name		Designation
1.	Shri. NS Vishwanathan	Independent Director	Chairman
2.	Smt. Sudha Krishnan	Independent Director	Member
3.	Shri. P.N. Prasad	Independent Director	Member
4.	Shri. Ashok Kumar Sharma	Nominee Director, SBI	Member

b) Compensation

The Committee Members shall be entitled to sitting fees, as may be determined from time to time by the Board.

c) Expertise

Members will have skills and experience required to enable them to fulfill their duties and

responsibilities as members of the Committee.

3. DUTIES, RESPONSIBILITIES AND POWERS

The Committee will:

- a. Formulate and recommend to the Board a Corporate Social Responsibility Policy (CSR Policy)
- b. which will indicate the activities to be undertaken by the company as specified in Schedule VII of the Companies Act, which are as follows: -
 - i. Eradicating the extreme hunger and poverty;
 - ii. Promotions of education;
 - iii. Promoting gender equality and empowering women;
 - iv. Reducing child mortality and improving maternal health;
 - v. Combating human immunodeficiency, virus, acquired immune deficiency syndrome, malaria and other diseases;
 - vi. Ensuring environmental sustainability;
 - vii. Employment enhancing vocational skills;
 - viii. Social business projects;
 - ix. Contributions to the Prime Minister`s Relief Fund or any other fund set up by the Central Government or the State Government for socio-economic development and relief and funds for the welfare of the SC/ST, other backward classes minorities and women
 - x. Contributions to PMCARES fund or PM Relief Fund
 - xi. Such other matters as may be prescribed
- c. Recommend the amount of expenditure to be incurred on the activities referred to in clause (a); and
- d. Monitor the Corporate Social Responsibility Policy of the company from time to time.
- e. Monitor the amount approved by the Board is spent for the purpose and report the same to the Board.

4. BOARD REPORTING

The Committee will update the Board and make relevant recommendations in relation to matters arising for consideration by the Committee as per the Policy which generally includes any of the activities listed above as per the Companies Act, 2013 and the amount spent thereon.

5. PROCEEDINGS

5.1. Meeting frequency

The Committee shall meet at least once annually and as many additional times as the Committee deems necessary to carry out its duties effectively.

5.2. Committee papers

Relevant documents to be considered at Committee meetings will be compiled by the Company Secretary in consultation with the Chairperson of the Committee and distributed to all Committee members as well as to the invitees to the Committee meetings.

5.3. Invitation to Committee Meetings

The Committee may extend an invitation to any person to attend all or part of a scheduled Committee meeting. This invitation may extend to management attending future

meetings.

5.4. Decisions of Committee

Only Committee members shall be eligible to vote. All decisions are to be made by majority. The Chairperson of the Committee will have casting vote, in case there is tie on any matter.

5.5. Quorum

A quorum for a meeting of the Committee is at least two members.

5.6. Minutes

Minutes of the meetings must be prepared and sent to the Chairperson of the Committee within 7 days after the meeting and circulated to all members, within 15 days after the meeting and signed by the Chairperson of the meeting within 30 days after the meeting. If the Chairperson of the meeting is not available, then the minutes may be signed by the Chairperson of the next meeting.

5.7. Confidentiality

The members of the Committee and all other individuals attending the meetings of the Committee should not disclose the information contained in the reports they receive, the contents of discussion or confidential information regarding the Company which have become known to them in such meetings to any other person other than in course of conducting their normal duties.

6. AMENDMENT AND REVIEW

The CSR Committee will annually review and evaluate the adequacy of its charter and recommend any proposed changes to the Board for approval.

7. DOMAIN

Even though Schedule VII to Companies Act, 2013 provides for 12 options for the CSR spending, the company desires to shortlist 3 items which includes one omnibus clause of contributing to PMCARES or PM Relief Fund as required.

The amount to be spent towards CSR is determined as per the provisions of the Companies Act, 2013, the company has opted for CSR spending on the following projects which covers the following items listed in Schedule VII of the Companies Act, 2013.

1. Eradicating hunger, poverty and malnutrition, promoting health care including preventive health care and sanitation including contribution to the Swachh Bharat Kosh set-up by the Central Government for the promotion of sanitation and making available safe drinking water;
2. Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and water [including contribution to the Clean Ganga Fund set-up by the Central Government for rejuvenation of river Ganga].
3. In addition to the above listed items the company shall have the omnibus item for contributing to PMCARES fund or PM Relief Fund as an option.