

Individual User Registration Process using Aadhar

Step 1	<p>Keep the following ready: _____ //Furnishing of either email ID or mobile is mandatory for User Registration //</p> <ul style="list-style-type: none"> ○ PAN Card <p>For Registration using Aadhaar:</p> <ul style="list-style-type: none"> ○ Aadhaar Card Number, Mobile Phone linked to Aadhaar
Step 2	<ul style="list-style-type: none"> • Enter URL: https://iu.nesl.co.in • Select Individual / Proprietor • Select Digital Signature (Aadhar) for Registration using Aadhar <p><u>If Digital Signature(Aadhar) is selected for Registration</u></p> <ul style="list-style-type: none"> • Enter First Name, Middle Name and Last Name • Name as on Aadhaar – will be auto populated. • Enter Date of Birth as per Aadhaar and tick the Checkbox for Identity Verification & click on “Accept” • Click on “Validate” – “You are being redirected to E-sign provider site for Aadhar based KYC” is displayed, click on “OK” • Enter Aadhar Number, click on “Get OTP”, enter OTP number received on the mobile & tick the checkbox agreeing to Terms & Conditions for sharing details of e-KYC. • Click on “Submit”.
Step 3	<ul style="list-style-type: none"> • Enter PAN number, Name as on PAN • Click the “Validate PAN” button; <p>• Where name appearing in Aadhar & PAN are different, the system prompts User to upload supporting documents (PAN) and click the “Validate PAN. Msg “PAN validation successful, click on “OK” is displayed. Click on “OK”</p>

	<ul style="list-style-type: none"> • Enter the email ID (or) telephone number of the individual • Tick the “Terms and Conditions Box” • Click on “Submit” button (Green in Colour); Popup Msg “Are you sure you want to submit?” is displayed, click on “OK” • 19 Digit Registration Reference number will be displayed, note down the same for future reference. • <u>Verify your contact information :</u> Enter 4 digit passcode received on Registered Email ID +4 digit passcode received on Registered Mobile & Click on Proceed. <p>(If only email ID is furnished all the 8 digits passcode will be received on email. If only Mobile number is furnished then all the 8 digits Passcode will be received on SMS.)</p> <p>In case Passcode is not received, it can be regenerated after One day by clicking on the link received in the Email/SMS.</p> <p>NeSL will verify the details furnished & on finding the same in order, approve the User Registration Request</p>
Note	<p>NeSL sends an email/SMS to the primary email ID/Primary Mobile number of the Individual containing User ID (PAN /OVD number) for logging on to NeSL IU Portal;</p> <ul style="list-style-type: none"> • For Individuals, the OTP generated at the time of login to IU portal and sent to registered mobile number is the password.