

## Error Marking of Records (already submitted) by the Submitters

General	<p>Whenever there is an error in the submission made and needs to be “Error Marked”, the submitter to use this option.</p> <p>In case of Submitters with more than One Registered User, one has to act as “Maker” and another as “Checker”.</p> <p>In case of Submitters with only one Registered User, the same person has to act as “Maker” as well as “Checker”</p>
Step 1	<p><b><u>Role of the first User as “Maker”</u></b></p> <ul style="list-style-type: none"> <li>• Log in to NeSL-IU Portal: <a href="https://iu.nesl.co.in">https://iu.nesl.co.in</a> using login credentials</li> <li>• Select “Submission” Tab &gt; Sub-tab “Error Marking”</li> <li>• Enter Loan No. in “Debt Ref.No.” column &amp; Click the “Search” button</li> <li>• Select relevant submission for error marking &amp; tick the box</li> <li>• Enter reasons for marking the loan record as erroneous in “<b>Remarks</b>” Column &amp; Click the “Submit” button</li> </ul>
Step 2	<p><b><u>Role of the second User as “Checker”</u></b></p> <ul style="list-style-type: none"> <li>• Log in to NeSL-IU Portal: <a href="https://iu.nesl.co.in">https://iu.nesl.co.in</a> using login credentials</li> <li>• Select “User Management” Tab &gt; Sub-tab “Approval”</li> <li>• Select records marked as “Erroneous” by ticking the box</li> <li>• As Checker, enter reasons for marking the record as erroneous in “Remarks” Column &amp; Click the “Accept” button</li> <li>• “Successfully Error Marked” <b>message would appear on the Screen</b></li> </ul>
Step 3	<p>NeSL triggers Error Marking intimation Email/SMS to the Debtor</p>
Remarks	<p>“Error Marked” loan records would not be available for viewing for verification/authentication by the other parties to the Debt</p> <ul style="list-style-type: none"> <li>• NeSL-IU would not be following-up with the other parties for verification &amp; authentication of such records</li> </ul>