

REPORTS

The following Reports can be generated after logging in to NeSL – IU portal

1. AUTHENTICATION STATUS REPORT – In Excel *(Applicable for all)*
2. REGISTRATION ACTIVITY REPORT - in Excel *(Available only for Submitters)*
3. Credit facility report *(Available only for Submitters)*
4. Proof of Payment *(Available only for Submitters)*
5. Annual Report *(Available for All)*
6. Email Delivery Report *(Available only for Submitters)*

The procedure for generation of the Reports is furnished below:

1. Authentication Status Report *(Downloadable as excel report)*

Step 1	<ul style="list-style-type: none"> • Log on to URL: https://iu.nesl.co.in using login credentials of Creditor’s registered user
Step 2	<ul style="list-style-type: none"> • Go to Reports menu > Authentication Status Report and enter the details. • Download excel report providing authentication status is available • This report indicates the status of authentication action taken by each party to the debt • The Report can be run for any specific type of Submission (e.g., Default), specific status (e.g., Dispute) and specific time range for all cases • This report is useful to the Creditor to track the behaviour of Debtors in the matter of authentication of data submitted by Creditor

2. Registration Activity Report *(Downloadable as excel report)*

Step 1	<ul style="list-style-type: none"> Log on to URL: https://iu.nesl.co.in using login credentials of Creditor’s registered user
Step 2	<ul style="list-style-type: none"> Go to Reports menu > Registration Activity Report Enter the From Date :..... and To date Ensuring the gap is not more than 90 days. Download excel report providing the party-wise status of Registration as User with NeSL-IU This report indicates the status of User Registration of Debtors, Co-obligants & Guarantors as per Form C Data submitted by the Creditor This can be used by Creditor to track and follow up with Debtors, Co-obligants & Guarantors who are yet to register with IU

3. Generation of Credit Facility Report From NeSL – IU Portal by Financial creditors & Operational Creditors

Step 1	<ul style="list-style-type: none"> Creditors that have entered into IU Agreement with NeSL, alone can avail this facility Log in to URL: https://iu.nesl.co.in
Step 2	<ul style="list-style-type: none"> Go to Reports Tab of the module Select “Credit Facility Report” option Enter the Debtor PAN and select the type of CFR from the drop-down “Brief CFR” or “Detailed CFR” A confirmatory text is displayed; Read & in case you have the consent of the Debtor to access his data, click the “Yes” button.
Step 3	<ul style="list-style-type: none"> <u>In case “Yes” button is clicked, a pop-up appears on the screen with the text: “Are you sure you want to submit the request with the declaration”</u>

	<ul style="list-style-type: none"> On clicking “OK”, the module takes you to the next screen with remarks “Request has been placed successfully & click on the “Refresh” button to view requested details. The Report will be available within One Hour.
Step 4	<ul style="list-style-type: none"> On clicking the “Refresh” button, a list of requests made by the User would appear on the Screen Click on the “Credit Facility Report” The Credit Facility Report is downloaded User can take a print or save the soft copy
Step 5	<ul style="list-style-type: none"> <u>In step no.2 on availability of consent from the Debtor, in case the answer is “No” and if “No” is clicked, a pop-up appears with the text: “Request will be sent for consent. Do you want to proceed?”</u> Click “OK” Email is triggered to the Debtor’s Email ID, seeking consent. The module takes you to the next screen with remarks “Request has been placed successfully” In cases where Debtor rejects the request or remains silent, the User will not be provided with the CFR; & status would be appearing as “Pending”
Step 6	<ul style="list-style-type: none"> NeSL triggers email to Debtor requesting consent In case the Debtor approves the request, the User would be informed through an email Then click on “Credit Facility Report” The Credit Facility Report is downloadable

Important Note	<p>In cases where <u>none of the Creditors of the Debtor have submitted data to NeSL-IU, the CFR on that Debtor cannot be generated.</u></p> <p><u>In such cases remarks to the effect that “Sorry this UIN holds no Debt” would appear on the screen.</u></p>
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4. Proof of Payment

Step 1	<ul style="list-style-type: none"> Log on to URL: https://iu.nesl.co.in using login credentials of Creditor’s registered user
Step 2	<ul style="list-style-type: none"> Go to Reports menu > Proof of Payment Enter the Creditor PAN, Debtor PAN, From Date and To Date and click on download Request submitted message is displayed. Takes some time. Select the Request ID and download the Report. This report indicates the Payment transactions in the NeSL portal during the Financial Year.

5. Annual Report

Step 1	<ul style="list-style-type: none"> Log on to URL: https://iu.nesl.co.in using login credentials of Creditor’s registered user
Step 2	<ul style="list-style-type: none"> Go to Reports menu > Annual Report Select the Financial Year & Click on Request Report. Request submitted message is displayed. Takes some time. Select the Request ID and download the Report. This report indicates the transactions in the NeSL portal during the Financial Year.

7. Email Delivery Report.

Step 1	<ul style="list-style-type: none">• Log on to URL: https://iu.nesl.co.in using login credentials of Creditor's registered user
Step 2	<ul style="list-style-type: none">• Go to Reports menu > Email Delivery Report• Select the Loan Number or Date Range and input the relevant details and click on "Submit".• Request submitted message is displayed. Takes some time.• Select the Request ID and download the Report.• This report indicates the transactions in the NeSL portal during the Financial Year.